

TEACHING ENHANCEMENT GRANT (AY2009/2010)

PROPOSAL FORM

Please complete and submit proposal form to Ms Elsie Lim via email: cdttime@nus.edu.sg or internal mail: CDTL, Central Library Annexe, Level 6, 10 Kent Ridge Crescent Singapore 119260 by Monday, 24 August 2009.

1. Principal investigator

Name:

Department & Faculty:

E-mail:

Telephone:

Where relevant, please provide similar information for co-investigator(s).

2. Proposal (please do not exceed 2 pages)

- a. Title of project/educational activity:
- b. Rationale for undertaking activity (*please identify a specific issue/problem that is being addressed*):
- c. Brief description of activity/idea/innovation to be executed (*please enclose supporting materials, e.g. draft syllabus that shows how innovation will be integrated, course website address, etc*):
- d. Title and code of course(s) in/for which project will be undertaken:
- e. Number of students on which project will have direct impact:
- f. Projected educational outcomes (*please describe briefly the intended outcomes and how you would ascertain the success, effectiveness and impact of your project*):
- g. Is this a brand new project or is it a further development from a previous project?
If your project is a further development from a previous project, please provide details.
- h. Where necessary/relevant (e.g. use of department resources, revision of programme, etc), please indicate that consent of the Head of Department has been secured.

3. Budget

- a. Please indicate period during which grant will be applied to proposed project.
(*Note: The funds in the WBS will lapse at the end of FY2009/10 i.e. late March 2010. There will be a waiting period, likely to be from April to late May 2010, before the unused funds can be re-allocated to the WBS.*)
- b. Please itemize the projected spending and provide as much details as possible.
(*Note: Budgetary items with insufficient information may not be funded. Funding for education conferences will only be supported if it is directly related to the project being undertaken and if your home faculty does not provide financial assistance for such conferences.*)